

BOARD OF COUNTY COMMISSIONERS, WASHOE COUNTY, NEVADA

TUESDAY 9: 00 A.M. DECEMBER 19, 1995

PRESENT:

Jim Shaw, Chairman
Steve Bradhurst, Vice Chairman
Joanne Bond, Commissioner
Mike Mouliot, Commissioner
Grant Sims, Commissioner

Judi Bailey, County Clerk
John MacIntyre, County Manager
Madelyn Shipman, Legal Counsel

The Board met in special session in the Commissioner Chambers of the Washoe County Administration Complex, 1001 E. Ninth Street, Reno, Nevada. Following the pledge of allegiance to the flag of our Country, the Clerk called the roll and the Board conducted the following business:

AGENDA

In accordance with the Open Meeting Law, on motion by Commissioner Bond, seconded by Commissioner Bradhurst, which motion duly carried, Chairman Shaw ordered that the agenda for the December 19, 1995 meeting be approved with the following amendment: Delete --Item 11K(2), Travel account - Public Administrator.

PUBLIC COMMENTS

There was no response to the call for public comment.

MINUTES

On motion by Commissioner Bradhurst, seconded by Commissioner Sims, which motion duly carried, Chairman Shaw ordered that the minutes of the regular meeting of November 21, 1995, be approved.

95-1112 ACCEPTANCE OF DONATIONS - ARTIFACTS AND ARTWORK LEWI CHATELLE FAMILY - PARKS

Upon recommendation of Gene Sullivan, Director, Parks & Recreation Department, on motion by Commissioner Bradhurst, seconded by Commissioner Bond, which motion duly carried, Chairman Shaw ordered that the following donations of artifacts and artwork from the Lewi Chatelle family valued at \$146,569, be accepted with gratitude:

Nevada Duck Stamp Executive Prints	\$20,000.00
Nevada State Silver Medallion Trout Stamp Prints	58,000.00
Big Game Mounts	60,714.00
Wildlife Artwork	7,855.00

95-1113 ACCEPTANCE OF CASH DONATION - NELL J. REDFIELD FOUNDATION - KIDS KOTTAGE II - SOCIAL SERVICES

Upon recommendation of May Shelton, Director, Department of Social Services, on motion Commissioner Bradhurst, seconded by Commissioner

Bond, which motion duly carried, Chairman Shaw ordered that a cash donation in the amount of \$10,000 from the Nell J. Redfield Foundation to aid in the furnishing of Kids Kottage II, be accepted with gratitude; and that the Comptroller be directed to make the following account transactions:

Increase Revenues			Increase Expenditures		
28-28052-5802	(General Donations)	\$10,000.00	28-28052-7205	(Minor Furniture & Equip.)	\$10,000.00

95-1114 ACCEPTANCE OF DONATION - 4.99 ACRES - TRUCKEE RIVER PROPERTY - MASSOUD DOROSTKAR

Upon recommendation of Gene Sullivan, Director, Parks & Recreation Department, on motion by Commissioner Bradhurst, seconded by Commissioner Bond, which motion duly carried, Chairman Shaw ordered that 4.99 acres of Truckee River property adjacent to Dorostkar Park, donated by Dr. Massoud Dorostkar, Trustee of the Massoud Dorostkar 1992 Trust, be accepted with gratitude.

95-1115 COMPREHENSIVE PLAN AMENDMENT CASE NO. CPA95-SS-1 --SPANISH SPRINGS VILLAGE NORTH - PLANNING

9:30 a.m. This was the time set in a Notice of Public Hearing, published in the Reno Gazette-Journal on December 8, 1995 to consider the Washoe County Planning Commission recommendation to approve Comprehensive Plan Amendment Case No. CPA95-SS-1--Spanish Springs Village North to amend the Spanish Springs Area Plan (SP), being a part of the Washoe County Comprehensive Plan, by redesignating a 117.6-acre portion of Assessor's Parcel Number 089-160-39 from a land use designation of Specific Plan (SP) to Medium Density Suburban (MDS: max. 3 du/1 ac), and a 316.4-acre portion of Assessor's Parcel Number 089-160-39 from General Rural (GR) to Medium Density Suburban; by redesignating Assessor's Parcel Number 076-360-02 from Specific Plan; and by redesignating Assessor's Parcel Number 076-360-03 from Specific Plan to General Rural. The parcels involved in the proposed plan amendment are located north of Eagle Canyon Drive, east of Boneyard flat, west of Sugarloaf Peak, and south of Descanso Road. The parcels are located in the Spanish Springs Hydrographic Basin, in Section 13, in Section 14, in the E/2 of Section 22, and Section 27, T21N, R20E, MDM. Proof was made that due and legal notice had been given.

The recommendation of the Planning Commission also includes an amendment to the relevant text in the Spanish Springs Area Plan, a revision to the Streets and Highways Plan Map, adoption of the revised Public Services and Facilities Map, and administrative changes to the adopted the Land Use Map.

Cynthia Albright, Department of Comprehensive Planning, reviewed background information contained in a staff report dated December 1, 1995 concerning the Comprehensive Plan Amendment and described administrative changes, history of the specific plan process and purpose, the Planning Commission recommendation for the proposed amendment, and answered questions of the Board concerning infrastructure issues relating to water, sewer, roads, the Regional Impact Fee Program and level of service. She explained that the administrative portion of the amendment pertains to three separate areas depicted as general rural on the adopted land use map; that these three locations have recently been built through the subdivision process; that as a result, the map reflects general rural instead of medium density suburban, high density suburban, medium density suburban, low density suburban and high density urban as they were built out; that administrative changes are now required; and, that, therefore, the land use plan cannot be arbitrarily changed to reflect the existing development pattern.

Jack Lorbeer, Regional Transportation Commission, discussed roads, levels of service and impact fees. He advised that East/West roadway circulation is very limited in the Spanish Springs area due to existing mountain ranges; that RTC anticipates in the long-range scenario, that there will be an additional 3,000 vehicles traveling East and West on 7th Street; that previous model runs indicate that the Pyramid Highway corridor is at a level of service F; that several proposed new North/South corridors will qualify for impact fee funding; that it is possible for levels of service to fluctuate; and that North/South corridors planned for the future include portions of Sparks Boulevard, Pyramid Highway, Sun Valley Boulevard, and Vista Boulevard in Sparks.

Robert Sader, representing Hawco Investment and Development Company, stated that the thrust of the Plan Amendment takes the density away from the East side and places it on the West side where roads, sewer and water are planned for the future.

In response to Commissioner Bradhurst's inquiry regarding the proposed 3,000 dwelling units previously arrived at during discussions with the City of Sparks, Ms. Albright clarified that John Hester and Dean Deiderich, Department of Comprehensive Planning, had been looking at the Specific Plan boundary of 2,500 acres; that based on some identification of how dense specific plan densities are, taking into consideration the surrounding land use of 40 acres and the development potential in the Sparks Sphere of Influence, the 3,000 figure was derived at by trying to identify some residential development potential for the Specific Plan Area that would give the County an economic boost as well as provide a buffer between the proposed employment center, the Boneyard Flat detention facility, and the sewer facility.

Commissioner Bradhurst expressed his concern regarding the 3,000 unit figure stating that nothing has ever been documented with regard to the number of units. He stated that he would like to confirm that there is a right to have 3,000 dwelling units, and if this is not the case, then the Board should not be considering a density transfer in that area.

Ms. Albright stated that from staff's perspective, the Specific Plan language previously adopted considered 3,000 dwelling units as an upper limit for planning purposes; that based on that upper limit for the Specific Plan area, that figure has been incorporated into all of their population projections, water resource needs, traffic impacts, and groundwater studies in the Spanish Springs area.

Commissioner Bradhurst stated that issues concerning water and sewer in the Specific Plan still remain unresolved, and that he would suggest meeting with Dave Roundtree, Regional Water Manager, to discuss a Sewer Facilities Plan and the disposition of a possible need for a satellite sewer plant in Spanish Springs Valley which has been previously studied.

Commissioner Shaw opened the public hearing and called on those wishing to speak.

Jeff Codega, representing Hawco Investment and Development Company, discussed findings of fact contained in the Washoe County Development Code and policies incorporated in the Washoe County Comprehensive Plan relating to infrastructure issues concerning water, sewer and transportation and answered questions of the Board. Mr. Codega stated that issues concerning water and sewer have to be well documented prior to the tentative map phase.

In conclusion, Mr. Sader discussed the Specific Plan process initiated in 1991-1992 and the Regional Plan enacted in March, 1991. He explained that as part of the Regional Plan, land uses in the unincorporated areas of the County and in the Sparks Sphere of Influence required specification; that Facilities Plans were required for water, sewer, traffic, and flood control; and that after meeting with representatives from

Hawco, Washoe County and the City of Sparks, in May, 1991, discussions were held regarding land uses on Hawco and Spanish Springs property and the development of 1,000 homes and a business park; and that culminating in 1992 in the Washoe County/City of Sparks joint plan effort, 300 acres of industrial park and up to 3,000 homes were agreed upon noting that the Master Plan would extend to the year 2015.

In response to Commissioner Bradhurst's previous inquiry, Mr. Sader advised that, although there is no right or entitlement to the 3,000 units, documentation does exist to substantiate this figure which involved County staff, residents of Spanish Springs and the Citizens Advisory Board who accepted this figure throughout the master planning process. He explained that there has been and still is an expectation on the part of Hawco, the landowners and residents of Spanish Springs, and the City of Sparks, that the master planning process will go forward based on these concepts. Mr. Sader further affirmed that Hawco will make a commitment not to request a future plan amendment for the purpose of transfer densities until the Specific Plan process is completed.

Commissioner Sims then stated that he would be comfortable with the following verbiage contained in Policy SS.5.7.1 "in the event that the development projects are submitted for discretionary approval, the development project may be delayed until such time as the Regional Road Impact Fee (RRIF) CIP is revised or alternative additional mitigation measures are identified. "

There being no one else wishing to speak, the public hearing was closed.

Commissioner Sims expressed concern regarding the consistency of certain traffic policies in conjunction with the approved Regional Impact Fee Program, and Ms. Albright responded that Policy SS.5.7 was created in conjunction with Greg Krause, Planning Manager, Regional Transportation Commission; and that staff feels confident that the RTC is comfortable with this proposal. She further explained that the Regional Impact Fee Program leaves the timing up to the individual entity, and they felt compelled to develop a policy to protect the level of service on Pyramid Highway.

Following discussion and based on the following findings, on motion by Commissioner Bond, seconded by Commissioner Mouliot, which motion duly carried, Chairman Shaw ordered that Comprehensive Plan Amendment Case No. CPA95--SS-1 for Spanish Springs Village North, be approved with an amendment that there will be no future density transfers in the Spanish Springs area until a Specific Plan is developed in 1996:

1. With the respect to the availability of water service, the Planning Commission finds there is a reasonable expectation of adequate public infrastructure to serve the proposed amendment area given the amendment requests a change of land use only; given good faith efforts are underway to complete a master facility plan process and identify financing mechanisms for the Spanish Springs Valley; given the County's position to require the availability of service concurrent with subdivision approval; and given the applicant will not be allowed to obtain water service by dedication of groundwater rights. Therefore, the proposed amendment is in substantial compliance with the policies and action programs of the Comprehensive Plan.

2. With respect to the availability of sanitary sewer service, the Planning Commission finds there is a reasonable expectation of adequate public infrastructure to serve the proposed amendment area given the amendment requests a change of land use only; given good faith efforts are underway to complete a master facility plan process and identify financing mechanisms for the Spanish Springs Valley; given the County's position to require the availability of service concurrent with subdivision approval; and given the applicant will be required to pay a connection fee, participate financially, or build and dedicate a portion of the West Trunk Line Sewer. Therefore, the proposed amendment is in substantial

compliance with the policies and action programs of the Comprehensive Plan.

3. With respect to the street and highway system, the Planning Commission finds there is a reasonable expectation of maintaining the policy level of service on Pyramid Highway given the Spanish Springs Area Plan has been modified to include a new policy which could delay subdivision approvals if the policy levels of service is exceeded; given the widening of Pyramid Highway from four to six lanes between McCarran and Sparks Boulevard is included in the 20-year Regional Transportation Plan; and given the Sun Valley Boulevard extension to Eagle Canyon Drive, the Sun Valley-Spanish Springs Intertie and the widening of Sun Valley Boulevard between US 395 and 5th Street from four to six lanes are all included in the 10-year Impact Fee Capital Improvements Plan. Therefore, the proposed amendment is in substantial compliance with the policies and action programs of the Comprehensive Plan.

4. With respect to land use issues, the Planning Commission finds that a portion of the Specific Plan density can translate into Medium Density Suburban land use on 434 acres outside the Specific Plan boundary given the amendment request represents a continuation of existing MDS land use on the west side of Pyramid Highway and a continuation of General Rural land use on the east side. The amendment request represents a logical extension of public services; maintains the projected population growth; and will not create an additional demand for public infrastructure other than that which is currently planned for the Spanish Springs Valley.

5. The proposed amendment is in substantial compliance with the policies and action programs of the Comprehensive Plan including those which encourage future growth consistent with constraints, resources, and the orderly extension of service (LUT.1.3, LUT.1.4 and PSF.1.13). The proposed amendment will promote the desired pattern for the orderly physical growth of the County and guides development based on the projected population growth with the least amount of natural resource impairment and the efficient expenditure of funds for public services.

6. The Washoe County Planning Commission public hearing, prior to the adoption of the proposed amendment, has been properly noticed in a newspaper of general circulation in the County as prescribed under NRS 278.210(1).

7. The Planning Commission gave reasoned consideration to information contained within the staff report and information received during the public hearing.

8. The Washoe County Commission gave reasoned consideration to information contained within the documents transmitted to the Washoe County Planning Commission and the Washoe County Commission, and information received during the County Commission public hearing.

95-1116 ABANDONMENT CASE NO. AB8-11-95 - THE ROSTON COMPANY - APN: 87-400-01, 02, 03 & 19, 87-472-05 & 06, 87-473-01, & 87-474-01

9:30 a.m. This was the time set in a Notice of Public Hearing mailed to all property owners on December 7, 1995 and published in the Reno Gazette-Journal on December 8, 1995 to consider the recommendation of the Washoe County Planning Commission to approve Abandonment Case No. AB8-11-95 for the Roston Company to abandon easements within Lots 2 and 3 of Map of Division into Large Parcels No. 45 in Cold Springs Valley, easements abutting Lot 1 of Block B of Peavine View Estates Unit 1, and easements abutting Lots 1 and 2 of Block A and Lot 5 of Block B of Peavine View Estates Unit 2. The abandonment's will facilitate further final subdivision maps proposed to complete development of a single-family, density-transfer subdivision consisting of the remaining 288 lots of a 298-lot approval (Peavine View Estates). The remaining property involves +154.87 acres of the original +160.29-acre proposal. The property is located north of Cold Springs Drive and the subdivision is

designated Medium Density Suburban (MDS) in the North Valleys Area Plan within a portion of Section 17, T21N, R18E, MDM, Washoe County, Nevada. Proof was made that due and legal notice had been given.

Mike Harper, Director, Department of Development Review, reviewed background information concerning the proposed abandonment's and answered questions of the Board concerning the location of the abandonment's.

Chairman Shaw opened the public hearing and called on those wishing to speak. There being no one wishing to speak, the public hearing was closed.

It being the consensus of the Board, that NRS 278.840 is being complied with and that the abandonment of the easements described in the aforesaid Notice appears to be in the best interest of the public and that no person would be materially injured thereby, on motion by Commissioner Bradhurst, seconded by Commissioner Bond, which motion duly carried, Chairman Shaw ordered that Abandonment Case No. AB8-11-95 for the Roston Company, be approved subject to the following conditions:

1. Prior to the recordation of the Order of Abandonment, the applicant shall submit legal descriptions to the County Engineer for review and approval. The legal descriptions shall be prepared by a registered professional and shall be for the area of abandonment, the portion of the abandonment reverting to each abutting property owner, and any required replacement easements.
2. Retention of all public utility easements or relocation of all public utility easements to the satisfaction of and at no expense to Washoe County or the existing public utilities which originally accepted and approved said easements as well as any other public utilities now in existence which currently utilize said easements. Said relocations shall be evidenced by the recordation of properly executed documents reflecting the grant of the new easements to said public utilities and the relinquishment by said public utilities of their former easements.
3. The applicant shall comply with all conditions necessary to effect the Order of Abandonment within five years from the date of the action by the Board of County Commissioners or this conditional abandonment will be null and void.

95-1117 ABANDONMENT CASE NO. AB8-12-95 - THE ROSTON COMPANY - APN: 87-400-01, 02, 03 & 19)

This was the time set in a Notice of Public Hearing mailed to all affected property owners on December 7, 1995 and published in the Reno Gazette-Journal on December 8, 1995 to consider the recommendation of the Washoe County Planning Commission to approve Abandonment Case No. AB8-12-95 for the Roston Company to abandon an access easement with a width of 80 feet, named Little Valley Drive, bordering Lots 1 and 2 of Map of Division into Large Parcels No. 45 in Cold Springs Valley. The abandonment's will facilitate further final subdivision maps proposed to complete development of a single-family, density-transfer subdivision consisting of the remaining 288 lots of a 298-lot approval (Peavine View Estates). The remaining property involves + 154.87 acres of the original + 160.29 acre proposal and is located north of Cold Springs Drive. The subdivision is designated Medium Density Suburban (MDS) in the North Valleys Area Plan and is within a portion of Section 17, T21N, R18E, MDM, Washoe County, Nevada.

Chairman Shaw opened the public hearing and called on those wishing to speak.

Claude Ferrel, Bruce Ferrel, James Powell and Kenneth Morneau, residents located near the proposed abandonment's, requested further clarification and expressed concerns regarding the location of the abandonment's, relocation of public utilities, traffic impacts, safety issues, street maintenance and roadway access.

There being no one else wishing to speak, the public hearing was closed.

Mr. Harper advised that issues concerning traffic and safety had been previously addressed during the Tentative Subdivision Map process at which time it was determined that the traffic flow would not impact the current subdivision or the current properties as they are presently zoned.

Following discussion, on motion by Commissioner Bradhurst, seconded by Commissioner Bond, which motion duly carried, Chairman Shaw ordered that Abandonment Case No. AB8-12-95 for The Roston Company, be continued to allow further review by the Planning Commission and until such time as an amendment is made to the Peavine View Estates Tentative Subdivision Map reflecting concerns raised in previous testimony.

95-1118 ORDINANCE NO. 943 - BILL NO. 1118 - AMENDING POWERS OF LOCAL MANAGING BOARD - SOUTH TRUCKEE MEADOWS GENERAL IMPROVEMENT DISTRICT

9:30 a.m. This was the time set in a Notice of Public Hearing published in the Reno Gazette-Journal on December 8, 1995 to consider second reading and adoption of Bill No. 1118. Proof was made that due and legal notice of hearing had been given.

Chairman Shaw opened the public hearing and called on those wishing to speak for or against the adoption of said ordinance. There being no response, the hearing was closed.

On motion by Commissioner Sims, seconded by Commissioner Mouliot, which motion duly carried, Chairman Shaw ordered that Ordinance No. 943, Bill No. 1118, entitled, "AN ORDINANCE AMENDING THE POWERS OF THE LOCAL DISTRICT MANAGING BOARD FOR THE SOUTH TRUCKEE MEADOWS GENERAL IMPROVEMENT DISTRICT BY DELEGATING ADDITIONAL POWERS; AND PROVIDING OTHER MATTERS PROPERLY RELATING THERETO," be approved, adopted and published in accordance with NRS 244.100.

95-1119 AWARD OF BID - EMERGENCY CHILD PROTECTION SHELTER OPERATOR - BID NO. 1890-95 - SOCIAL SERVICES

This was the time to consider award of bid, Notice to Bidders for receipt of sealed bids having been published in the Reno Gazette-Journal on October 13, 1995, for an Emergency Child Protection Shelter Operator for the Social Services Department. Proof was made that due and legal Notice to Bidders had been given.

Bids, copies of which were placed on file with the Clerk, were received from the following vendors:

- Adams and Associates, Inc.
- Volunteers of America of Nevada, Inc.

Community Child Care Services, Inc. submitted a "no bid" response, Koinonia Foster Homes bid was "disqualified" and Child Garden, Committee to Aid Abused Women, Fred Finch Youth Center and McDowell Youth Homes, Inc., failed to respond to the Invitation to Bid.

Upon recommendation of John Balentine, Purchasing and Contracts Administrator, on motion by Commissioner Bond, seconded by Commissioner Mouliot, which motion duly carried, Chairman Shaw ordered that Bid No. 1890-95 for an Emergency Child Protection Shelter Operator on behalf of the Social Services Department, be awarded to the lowest responsible bidder, Adams and Associates, Inc.

It was further ordered that the Purchasing and Contracts Administrator be authorized to enter into an eighteen-month Agreement commencing January 1, 1996 through June 30, 1997, with the provision for three, one-year extensions, upon agreement of the parties.

It was noted that due to fluctuations in the actual number of children requiring admittance to Kids Kottage II, the estimated value of the Agreement is \$295,168 in FY 1995/96 and \$941,700 in FY 1996/97; that the total value of the Agreement for the eighteen-month period is estimated at \$1,236,868; and that although the proposed Agreement is to commence on January 1, 1996, the facility will not begin accepting children for residency until March 13, 1996, resulting in a lower cost for FY 1995/96.

95-1120 AWARD OF BID - FLEET TRUCKS - FLATBED AND SERVICE TYPE - BID NO. 1896-95 - UTILITY

This was the time to consider award of bid, Notice to Bidders for receipt of sealed bids having been published in the Reno Gazette-Journal on November 7, 1995, for Fleet Trucks - Flatbed and Service Type on behalf of the Utility Division of the Public Works Department. Proof was made that due and legal Notice to Bidders had been given.

Bids, copies of which were placed on file with the Clerk, were received from the following vendors:

- Champion Chevrolet
- Owens Ford Mercury
- Jones-West Ford
- Silver State International
- Winkel Pontiac - GMC

Champion Chevrolet and Jones-West Ford , submitted a "no bid" response for Bid Item #1 (Flatbed truck), Silver State International submitted a "no-bid" response for Bid Item #2 (Service trucks) and F.B. Hart Company, Folsom Lake Ford, Grulli Motors, Holland Equipment, Michael Hohl Motor Company and Valley Chevrolet failed to respond to the Invitation to Bid.

Upon recommendation of John Balentine, Purchasing and Contracts Administrator, on motion by Commissioner Bond, seconded by Commissioner Mouliot, which motion duly carried, Chairman Shaw ordered that Bid No. 1896-95 for Fleet Trucks - Flatbed and Service Type on behalf of the Utility Division of the Public Works Department, be awarded to the lowest, responsive, responsible bidder meeting bid specifications, Owens Ford Mercury, in the net amount of \$92,369.

It was noted that the amount is for bid item #1 (30,000 lb. GVWR 22 ft. Flatbed Truck at \$38,715) and bid item #2 (1 one-ton Service Trucks at

\$26,827 each).

It was further noted that Champion Chevrolet submitted a slightly lower bid (\$26,696) vs. Owens Ford Mercury's (\$26,827) for the one-ton service trucks, however, they did not offer powder coating of the material rack as specified, the frame thickness offered was less than specified, and they quoted a longer potential delivery time of 90 to 160 days vs. Owens Ford Mercury's 90-120 days. The bid requested a delivery of 60-90 days; and that it is the opinion of the Utility Division, with the concurrence of Equipment Services and the Purchasing Department that the award be made to Owens Ford Mercury as offering the lowest bid meeting specifications.

95-1121 PRESENTATION - COMPREHENSIVE ANNUAL FINANCIAL REPORT AND MANAGEMENT LETTER

Dave Ebner, Kafoury Armstrong & Co., conducted a viewfoil presentation of the Washoe County Annual Financial Report for the Fiscal Year ended June 30, 1995 and answered questions of the Board. A copy of the Management Letter and Financial Charts dated June 30, 1995 were placed on file with the Clerk.

On motion by Commissioner Bradhurst, seconded by Commissioner Bond, which motion duly carried, Chairman Shaw ordered that receipt of the Comprehensive Annual Financial Report and Management Letter for Fiscal Year Ended June 30, 1995, be accepted.

95-1122 FINANCIAL STATUS REPORT AND FUNDING OPTIONS FOR CAPITAL PROJECTS AND OPERATIONAL ISSUES - FINANCE

Jerry McKnight, Budget Coordinator, reviewed background information contained in a staff report dated December 8, 1995 and answered questions of the Board concerning the financial status of Washoe County and various funding options for capital projects and operations issues.

Following discussion, on motion by Commissioner Bond, seconded by Commissioner Mouliot, which motion duly carried, Chairman Shaw ordered that the Financial Status Report of Washoe County as outlined in the agenda material dated December 8, 1995 and placed on file with the Clerk, be accepted as outlined by staff.

95-1123 CARRYOVER AMOUNTS - VARIOUS DEPARTMENTS

Lisa Gianoli, Finance Division, responded to questions of the Board.

Commissioner Bradhurst noted that discussion between Finance and departments concerning carryover has taken place. Ms. Gianoli stated that departments have been choosing cost-effective items, and that in her memo of December 12, she is trying to give a perspective on this. She explained the positions of the departments and advised that the total of all the departments carryover amounts to 3.6 million dollars.

Commissioner Bradhurst observed that some departments are setting aside money for possible future needs, i.e., the Roads Department is doing so in the event funds will be needed for snow removal, which are uncontrollable costs. The County Manager said that forced needs the County is faced with take precedence over others. Jerry McKnight, Chief of Budget addressed concerns regarding the Northern Area Substance Abuse Council (NASAC), advising that if their function is put in place, funding will need to be provided and will most likely be done through the Manager's carryover. The County Manager advised that the Board may not have a true picture of other carryover accounts, that he is not pleased that this item would come out of his budget, but that he realizes that those kinds of services need to be dealt with.

Commissioner Bond stated that she is concerned that some of the departments have already expended part of their carryover funds. Commissioner Bradhurst suggested that before the end of this meeting, a definite decision needs to be made with some focus on the needs of the Sheriff.

Following discussion, on motion by Commissioner Bradhurst, seconded by Commissioner Sims, which motion duly carried, Chairman Shaw ordered that plans by departments to spend carryover amounts on unbudgeted capital outlay items indicated in the December 18, 1995, memorandum from Lisa Gianoli, Finance Division, be acknowledged; that \$18,288 out of the Clerk's carryover budget be approved for the Clerk's raise which was enacted by the State Legislature; that \$57,274 be approved out of the Manager's budget for NASAC; and that the requests by the departments to expend the remaining amount of \$2.5 million deferred to the end of this meeting or thereafter.

Later in the meeting, on motion by Commissioner Bradhurst, seconded by Commissioner Sims, which motion duly carried, Chairman Shaw ordered that this item be reconsidered.

Commissioner Bradhurst expressed the concern of the Board that some of these funds may be needed to address the Sheriff's needs as it relates to additional employees, and for that reason the Board feels they must be conservative in their action regarding the expenditure of these carryover funds. He advised further that he would be reluctant and opposed to tell the departments, after all their hard work in managing their funds and doing all the things they possibly can to save their money, that they cannot use their money as they desire, and therefore, the first objective would be for Finance and the Sheriff to explore all avenues of funding so that this would not be necessary.

Following discussion, on motion by Commissioner Bradhurst, seconded by Commissioner Bond, which motion duly carried, Chairman Shaw ordered that all departments come back with a revised schedule of expenditures for 80% of their carryover funds and reserve 20% (totaling \$500,000) in the event that funds for unplanned expenditures are not available elsewhere.

95-1124 ADDITIONAL MONEYS REQUEST - SHERIFF

Senior Administrative Analyst Gary Goelitz, Sheriff Richard Kirkland, and County Manager John MacIntyre responded to questions. It was noted that the new Assistant County Manager-Finance Katy Simon will be meeting with Sheriff Kirkland in an effort to resolve his operating budget deficiencies after January 8, 1996, when she commences her position.

Following discussion, on motion by Commission Bond, seconded by Commissioner Bradhurst, which motion duly carried, it was ordered that the Finance Division be directed to work with the Sheriff's Department in the analysis of the request by the Department for additional moneys for the 1995-96 operating budget, and on January 23, 1996, at the Board's regular meeting, provide a progress report.

95-1125 SHERIFF - APPROPRIATION AUTHORITY - 20 DEPUTIES

Senior Administrative Analyst Gary Goelitz responded to Commissioner Sims expressed need for confirmation that these 20 deputies will generate savings in overtime in the amount of \$100,000 for this year and \$400,000 for next year and added that this will impact expenditures on which the Sheriff does not have a budget. Sheriff Kirkland advised that of the 2.5 million dollars, one million dollars will not be spent at \$30 per hour but rather at \$15 per hour when the 20 deputies are filling the overtime slots.

Commissioner Bradhurst reviewed the figures and provided an analysis for the purpose of clarification.

Mr. Goelitz explained problems entailed by the Sheriff's Department in obtaining financial information from the computer to determine financial status and advised that this information needs to be made accessible in the personal computers so they can more accurately manage their budget. He said that discussions on this are ongoing and will be contained in the January 23 report. Commissioner Bradhurst encouraged the endeavors of Finance as well as that of the Sheriff in solving the problems.

Following discussion, on motion by Commissioner Bradhurst, seconded by Commissioner Bond, which motion duly carried, it was ordered that approval be granted to transfer appropriation authority in the amount of \$490,000 to fund the twenty Deputy Sheriff positions previously approved as proposed in the table contained in the official minutes.

95-1126 COPS UNIVERSAL GRANT - ACCEPTANCE

Gary Goelitz, Senior Administrative Analyst, in reviewing the need for this, stressed the importance of Priority One Calls and the length of response time and advised that this grant is intended to enhance the community policing efforts of the Sheriff's Department and would enable the hiring of ten deputies to be assigned to patrol. He advised that this is a three-year grant.

Following discussion, on motion by Commissioner Sims, seconded by Commissioner Mouliot, which motion duly carried, Chairman Shaw ordered that (1) the COPS Universal Grant be accepted, (2) that the Sheriff's Department and the Finance Division be directed to bring back a plan for financing the County match at the Board's January 23, 1996 meeting (the ten positions funded from this grant not to be filled until the plan is approved by the Board), and (3) that Finance be directed to work with the Sheriff's Department to identify opportunities to reduce the "queue" time for priority one calls for service.

95-1127 AUTOMATION GRANT - DISTRICT COURT

Upon recommendation of Cathy Krolak, District Court Administrator, on motion by Commissioner Bond, seconded by Commissioner Bradhurst, which motion duly carried, Chairman Shaw ordered that the first installment of a grant from the Administrative Office of the Courts (AOC) in the amount of \$75,000 for the purchase of personal computers and printers for the District Court be accepted and entered in the following accounts as increases: 001-12134D-4302 and 12134D-7829.

95-1128 RADIO MASTER PLAN - TELECOMMUNICATIONS DIVISION

Following discussion, upon recommendation of Gary Goelitz, Senior Administrative Analyst, and Jim Lencioni, Telecommunications Superintendent, on motion by Commissioner Bond, seconded by Commissioner Sims, which motion duly carried, Chairman Shaw ordered that (1) the radio master plan for Washoe County be accepted, (2) the Senior Property Agent within the Engineering Division be directed to proceed with acquisition of microwave repeater sites as part of the implementation of the microwave backbone, (3) the Telecommunications and Finance Divisions be directed to bring back to the Board a plan for development of the plans, specifications, and estimates for the replacement of the existing radio system, and (4) the Telecommunications and Finance Divisions be directed to continue to seek "partnerships" with other agencies in the County to reduce the extent of the cost for replacement of the County's radio system.

95-1129 UNBUDGETED CAPITAL OUTLAY AUTHORIZATION - REGISTRAR OF VOTERS - 2 PERSONAL COMPUTERS

Upon recommendation of Gary Goelitz, Senior Administrative Analyst, on motion by Commissioner Mouliot, seconded by Commissioner Sims, which motion duly carried, Chairman Shaw ordered that unbudgeted capital outlay for the purchase of two personal computers for the Registrar of Voters be authorized, with the moneys to be expended from Account No. 1121-7829.

95-1130 ELECTION - MARCH PRESIDENTIAL PREFERENCE - CONTINGENCY TRANSFER

Upon recommendation of Gary Goelitz, Senior Administrative Analyst, on motion by Commissioner Mouliot, seconded by Commissioner Sims, which motion duly carried, Chairman Shaw ordered that a transfer from contingency to fund the March Presidential Preference election be approved as noted in the table below:

Transfer From

1890 7328	Contingency	\$100,754.00
	Total	\$100,754.00

Transfer To

11222 7002	Temporary	\$ 28,650.00
11222 7003	Overtime	\$ 2,940.00
11222 7398	Miscellaneous	\$ 1,185.00
11222 7346	Legal Publications	\$ 979.00
11222 7261	Postage	\$ 38,700.00
11222 7207	Ballot Cards	\$ 15,000.00
11222 7357	Printing	\$ 11,250.00
11222 7250	Supplies	\$ 1,500.00
11222 7620	Travel	\$ 550.00
	Total	\$100,754.00

95-1131 LEGISLATIVE INCREASE - ELECTED OFFICIAL SALARIES - APPROPRIATION TRANSFER

Upon recommendation of Lisa Gianoli, Senior Administrative Analyst, on motion by Commissioner Mouliot, seconded by Commissioner Sims, which motion duly carried, Chairman Shaw ordered that appropriation transfers to cover the added salary and benefits costs of Washoe County Elected Official salaries from the approval of SB84 be approved as detailed in a listing placed on file with the Clerk. It was noted that the transfers will increase the departmental appropriation authorities by \$136,144, and will decrease the contingency account from \$551,872 to \$415,728, and will affect the salaries of the County Commission, District Attorney, Sheriff, Assessor, Recorder, Treasurer, and Public Administrator. It was further noted that the County Clerk's salary and benefit increase was covered by carryover dollars and is not included in

the amount stated here.

95-1132 TRAVEL ACCOUNTS - APPROPRIATION TRANSFERS, PURCHASING, CLERK, RECORDER, TREASURER, GENERAL SERVICES, ANIMAL CONTROL, EQUIPMENT SERVICES, AND PARKS & RECREATION

Upon recommendation of Tyrone Brooks, Administrative Analyst, on motion by Commissioner Mouliot, seconded by Commissioner Sims, which motion duly carried, Chairman Shaw ordered that the following appropriation transfers to the various department travel accounts be approved:

INCREASE			DECREASE		
Account	Description	Amount	Account	Description	Amount
Purchasing					
1101-7620	Travel	\$2,900.00			
			1101-7385	General Training	\$1,565.00
			1101-7364	Registration	600.00
			1101-7610	Equip Service Billing	150.00
			1102-7385	General Training	420.00
			1102-7610	Equip Service Billing	165.00
		\$2,900.00			\$2,900.00
County Clerk					
1401-7620	Travel	\$1,000.00			
			1041-7170	R & M Office Equipment	\$ 250.00
			1041-7213	Books/Subscriptions	50.00
			1041-7160	R & M General	300.00
			10413-7357	Printing	50.00
			10416-7205	Minor Furniture/Equipment	60.00
			1041-7383	General Training	290.00
		\$1,000.00			\$1,000.00
County Recorder					
1111-7620	Travel	\$ 500.00			
			1113-7001	Base Salaries	\$ 500.00
Treasurer					
1131-7620	Travel	\$1,024.00			

			1131-7357	Printing	\$1,024.00
Animal Control					
1562-7620	Travel	\$ 750.00			
			1562-7140	Professional Services	\$ 750.00
Equipment Services					
6902-7620	Travel	\$ 500.00			
6903-7629	Travel	500.00			
		\$1,000.00	6903-7195	Parts & Supplies	\$1,000.00
General Services					
1161-7620	Travel	\$9,300.00			
			1161-7398	Misc. Expense	\$5,100.00
			1615-7398	Misc. Expense	2,000.00
			1621-7221	Com. Supplies	1,200.00
			1625-7250	Office Supplies	1,000.00
		\$9,300.00			\$9,300.00
Parks & Recreation					
1406-7620	Travel	\$1,500.00			
			14053-7620	Travel	\$1,200.00
14053-7160	R & M General	\$1,200.00			
			1406-7266	Recreation Supplies	\$1,500.00
		\$2,700.00			\$2,700.00

95-1133 LAWSUIT - COUNTY VS. TRANSCONTINENTAL

Upon recommendation of Raymond F. Sibley, Risk Manager, on motion by Commissioner Bond, seconded by Commissioner Mouliot, which motion duly carried, it was ordered that the Settlement and Release of All Claims in Case No. CV91-253, Washoe County v. Transcontinental, et al., be approved and Chairman Shaw authorized to execute the Release of All Claims on behalf of the County.

95-1134 PEDESTRIAN TRAILS, BICYCLE PATHS, GREENBELT - CAUGHLIN RANCH - 12.8 ACRES ACCEPTED

Upon recommendation of Gene Sullivan, Parks & Recreation Director, on motion by Commissioner Bradhurst, seconded by Commissioner Bond, which motion duly carried, it was ordered that approximately 12.80 acres, more or less, of bicycle pedestrian and greenbelt areas within the Caughlin Ranch development (Juniper Trails (Units 5, 6, and 7A) subject to the conditions in the Agreement, dated June 23, 1987, between

Washoe County and the Caughlin Ranch, be accepted, and that Chairman Shaw be authorized to execute the escrow documents. It was further ordered that the Parks Department be authorized to reimburse the Caughlin Ranch in the amount of \$176,420.25 for landscaping and trail/path improvements to the land in accordance with the contract.

95-1135 DISTRICT COURT CLASSIFICATION AND COMPENSATION STUDY - PERSONNEL DIVISION REPORT

Joanne Ray, Chief of Personnel, presented a Written Report as requested by the Board at their November 28, 1995 meeting concerning the Classification and Pay Plan presented by Cathy Krolak, District Court Administrator on that date. She stated that she feels that a thorough study of Ms. Krolak's presentation will take at least two months as she desires to have consultation meetings with her to review the proposed salary schedule and then report findings to the Board at a later date.

Commissioner Bradhurst stated that he feels that this is going in the right direction.

On motion by Commissioner Bond, seconded by Commissioner Mouliot, which motion duly carried, it was ordered that the report received from Joanne Ray be accepted.

95-1136 REVISED CLASSIFICATION/COMPENSATION PLAN - SALARY ADJUSTMENTS - INTERIM PROPOSAL - DISTRICT COURT

Pursuant to a request to approve revised classification and compensation plan for District Court as contained in a memo from Cathy Krolak, District Court Administrator, dated December 18, 1995, on motion by Commissioner Bond, seconded by Commissioner Bradhurst, which motion duly carried, Chairman Shaw ordered that the proposed interim compensation plan which will expand its current three-step plan to salary ranges providing an approximate 35% spread from entry salary level to maximum salary level and will take approximately seven years to attain the maximum compensation level within each classification, and will provide the Court with the flexibility to hire new employees at a significantly lower entry level than under the current three-step plan, be approved.

95-1137 AGREEMENT - HARDING LAWSON ASSOCIATES, INC. DESIGN AND CONSULTANT SERVICES - BOWERS MANSION - PARK

Upon recommendation of Gene Sullivan, Director, Parks & Recreation Department, on motion by Commissioner Bradhurst, seconded by Commissioner Bond, which motion duly carried, it was ordered that an Agreement between Washoe County and Harding Lawson Associates Infrastructure Incorporated, concerning Design and Consultant Services for Bowers Mansion Park Paving, be approved and Chairman Shaw be authorized to execute.

95-1138 BOUNDARY LINE ADJUSTMENT DEEDS (3) - DIVOT INVESTMENT TRUST - ENGINEERING

Jack Holmes, Engineering Division, answered questions of the Board concerning this item.

Following discussion, on motion by Commissioner Bradhurst, seconded by Commissioner Bond, which motion duly carried, it was ordered that the following boundary line adjustment deeds be accepted:

- 1. Boundary Line Adjustment Deed between Divot Investment Trust, Grantor, and Washoe County, Grantee.

2. Boundary Line Adjustment Gift Deed between Divot Investment Trust, Grantor, and Washoe County, Grantee.

3. Boundary Line Adjustment Grant Bargain Sale Deed between Washoe County, Grantor, and Divot Investment Trust, Grantee.

It was further ordered that Chairman Shaw be authorized to sign and return the deeds to the Engineering Department for recording and to sign the Record of Survey acknowledging the boundary line adjustment.

95-1139 GRANT, BARGAIN & SALE DEED - GEORGE KARADANIS AND ROBERT MALOFF

Upon recommendation of John Collins, Chief Sanitary Engineer, through Craig McConnell, Public Works Director, on motion by Commissioner Bond, seconded by Commissioner Bradhurst, which motion duly carried, it was ordered that the Grant, Bargain and Sale Deed for 50.0 acre-feet of water rights being a portion of Permit 60128 between George Karadanis and Robert Maloff as Grantor and Washoe County as Grantee, be approved; that Chairman Shaw be authorized to execute the Grant, Bargain and Sale Deed; and that the Chief Sanitary Engineer be directed to record the Deed with the County Recorder.

95-1140 WATER SERVICE AGREEMENT - SIERRA PACIFIC POWER COMPANY

Deputy District Attorney Madelyn Shipman, in response to an inquiry made at yesterday's caucus, advised that it is important that agreements between Washoe County and Western Water Development be properly identified; and that her office is currently reviewing this matter to ensure that appropriate language is incorporated into the Water Service Agreement between Washoe County and Sierra Pacific Power Company concerning this issue.

Ms. Shipman further explained that a portion of the previous agreement included an arrangement for Washoe County to give back will-serve letters granted by the County for water that would be supplied through the Honey Lake Project; that the agreement does not require that the County go forward with the project; that it does contain a clause that allows the project or Washoe County's interest to be purchased out by Western Water Development; that if they bought it out, it was their initial impression that there would still be a commitment as it related to will-serve letters and payments. She further advised that the concern was that if the project ever did get completed with or without County involvement that there may be some commitment concerning water that needs to be recognized, and that Sierra was not part of this since it was not their will-serve letters that were being committed, it was Washoe County's will-serve letters. Ms. Shipman then stated that this Water Service Agreement is exclusive from any other agreements that the County has previously entered into.

Commissioner Bradhurst suggested accepting recommendation No. 2, outlined in John Hester's staff report dated December 8, 1995 which states: "Conceptual approval of the entire agreement, direction to prepare the necessary legal document for signature of the chair, and subsequent return of that document for approval." He further suggested that if the Cities of Reno, Sparks, the Water Planning Commission or any other interested parties have not seen this Agreement, that he would request that they have the opportunity to do so before final action is taken.

Sam McMullen, McMullen Strategic Group, advised that Section 7, (Joint Proposals for Provision of Water Service to New Projects) has been deleted in its entirety in the edited version of the agreement. He then answered questions of the Board concerning water service boundaries

related to new projects located near boundaries or projects that parties may mutually agree can be best served in a manner other than indicated on the Washoe County and Sierra Pacific Power Company Service Area Boundaries map.

Mike Reed, Sierra Pacific Power Company, stated that with regard to the Board's concern regarding Western Water Development, Sierra agrees that certain language should be incorporated into the Water Service Agreement, and their only concern is that they do not want any language that might bind Sierra to an agreement with Western Water Development. Mr. Reed then commended the Board for their perseverance in "sticking" with this process as they have all ended up with a "win-win" agreement and that the public's interest has been protected. Following discussion, on motion by Commissioner Bradhurst, seconded by Commissioner Bond, which motion duly carried, it was ordered that the Water Service Agreement between Washoe County and Sierra Pacific Power Company concerning water service be approved in concept as presented today; and that the parties be directed to prepare the necessary legal document for approval and signature by the Chair at a subsequent Board meeting.

COMMUNICATIONS AND REPORTS

The following communications and reports were received, duly noted and ordered placed on file with the Clerk:

95-1141 Communications:

A. Memorandum from Sherry Miceli, Administrative Assistant, School District Board of Trustees, advising that she will record and do written minutes of the Joint Meeting of the Board of Trustees and the County Commission on November 8, 1995, at 3:00 p.m., in the Washoe County School District Board Room, 425 East Ninth Street, Reno, Nevada.

B. Memorandum from Pamela B. Wilcox, Administrator, enclosing a copy of minutes of the November 6, 1995, meeting of the State Land Use Planning Advisory Council, requesting that a copy be made for each member of the County Commission.

C. Proofs of Publication of the "Notice of Completion" of the Wadsworth Water System, Phase 2 Improvements, and the Mount Rose Water System Twinberry-Austrian Pines, Intertie.

D. Letter from Sparks City Clerk and Clerk of the City Council Deborine J. Peebles enclosing a copy of a Resolution in support of the adoption by the Board of an Ordinance to implement S.B. 473 providing for the enhancement of the region's 911 emergency reporting system.

95-1142 Monthly Reports - October 1995:

- A. Animal Control
- B. County Clerk
- C. Court Clerk
- D. Sheriff's Detention/Courts Facility
- E. Social Services

95-1143 Quarterly Reports July 1 to September 30, 1995:

- A. Washoe County School District
- B. Verdi Television District

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There being no further business to come before the Board, the meeting adjourned at 3:00 p.m.

JAMES M. SHAW, CHAIRMAN
Washoe County Commission

ATTEST: JUDI BAILEY, County Clerk